



## water & sanitation

Department:  
Water and Sanitation  
REPUBLIC OF SOUTH AFRICA

### DEPARTMENT OF WATER AND SANITATION CLOSING DATE: 04 September 2020

**Note:** Interested applicants must submit their applications for employment to the **postal address specified** to each post or e-mail at [recruitment@dws.gov.za](mailto:recruitment@dws.gov.za). Applications must be submitted on a signed and dated Z83 form, obtainable from any Public Service Department, and should be accompanied by a comprehensive CV as well as copies of qualifications and Identity document. No late, applications will be accepted. Original/certified copies must be produced by only shortlisted candidates during the interview date. A SAQA evaluation report must accompany foreign qualifications. Applications that do not comply with the above mentioned requirements will not be considered. All shortlisted candidates for SMS posts will be subjected to a technical and competency assessment. **A pre-entry certificate obtained from the National School of Government (NSG) is required for all SMS applicants.** Candidates will complete a financial disclosure form and also be required to undergo a security clearance. Foreigners or dual citizenship holders must provide the Police Clearance certificate from country of origin. The Department of Water Sanitation is an equal opportunity employer. In the filling of vacant posts the objectives of section 195 (1) (i) of the Constitution of South Africa, 1996 (Act No: 108 of 1996), the Employment Equity imperatives as defined by the Employment Equity Act, 1998 (Act No: 55 of 1998) and relevant Human Resources policies of the Department will be taken into consideration. Correspondence will be limited to short-listed candidates only. If you do not hear from us within two (2) months of this advertisement, please accept that your application has been unsuccessful. The department reserves the right not to fill these positions. **Women and persons with disabilities are encouraged to apply and preference will be given to the EE Targets.**

**POST: CHIEF DIRECTOR: SUPPLY CHAIN MANAGEMENT REF NO: 040920/01**  
**BRANCH: FINANCE MAIN ACCOUNT, CD: SUPPLY CHAIN AND ASSET MANAGEMENT**  
**SALARY: R 1 251 183 per annum Level 14, (All-inclusive salary package)**  
**CENTRE: Head Office, Pretoria**

**REQUIREMENTS:** A relevant Bachelor's Degree in Finance / Supply Chain Management (NQF level 7) or relevant qualification. Five (5) years' experience at a senior management level. Sound knowledge and experience in Supply Chain Management, Financial Management, Accounting and Financial analysis. A valid driver's license (A copy must be attached). **A pre-entry certificate obtained from the National School of Government (NSG) is required.** Understanding of Public Finance Management Act, Treasury Regulations and PPPFA. Practical knowledge of BAS and Logistics financial management systems. Good people management, empowerment, and problem solving analysis, change management interventions and knowledge management skills. Service delivery analysis, client orientation and customer focus skills. Good communication skills both verbal and written. Conflict management, accountability and good ethic conduct. Honesty and integrity is pivotal.

**DUTIES:** Lead the development of supply chain and policies and procedures. Guide review of policies. Create and maintain awareness on internal control measures to ensure effective procurement management. Facilitate the development and implementation of internal control measures. Oversee the management of electronic procurement and contract management systems. Facilitate meetings with key stakeholders e.g. IT (review and maintenance of system). Ensure implementation of centralisation of Chief buyers. Ensure payments are conducted timeously to suppliers. Facilitate departmental asset management. Facilitate implementation of reform as prescribed by National Treasury. Management of the bidding process. Ensure bid compliance to procurement policy and PFMA. Review and evaluate statistics on bids awarded. Application of demand and acquisition management. Monitor the development of the procurement plan. Ensure invitation, evaluation and adjudication of bids in accordance with relevant prescripts. Development of adequate risk management measures. Review the risk management framework and policy. Monitor the facilitation of risk assessment process. Develop project plan to mitigate risks.

**ENQUIRIES:** Mr. F Moatshe, Tel No: (012) 336 7647

**NB: Preference will be given to African /Indian /Coloured /White females and persons with disabilities.**

**APPLICATIONS:** Head Office (Pretoria): Please **post** your applications or email quoting the relevant reference number to the Department of Water and Sanitation, Private Bag X350, Pretoria, 0001 or e-mail at [recruitment@dws.gov.za](mailto:recruitment@dws.gov.za). For Attention: Ms. L Mabile.